

Symbol Key: ○ Pay Day    △ Postal and Bank Holiday

JANUARY							FEBRUARY							MARCH						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	△2	3	4	5	6	7				1	2	3	4				1	2	3	4
8	9	10	11	12	⓪13	14	5	6	7	8	9	⓪10	11	5	6	7	8	9	⓪10	11
15	△16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18
22	23	24	25	26	⓪27	28	19	△20	21	22	23	⓪24	25	19	20	21	22	23	⓪24	25
29	30	31					26	27	28					26	27	28	29	30	31	
APRIL							MAY							JUNE						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1		1	2	3	4	⓪5	6					1	⓪2	3
2	3	4	5	6	⓪7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
9	10	11	12	13	14	15	14	15	16	17	18	⓪19	20	11	△12	13	14	15	⓪16	17
16	17	18	19	20	⓪21	22	21	22	23	24	25	26	27	18	△19	20	21	22	23	24
23	24	25	26	27	28	29	28	△29	30	31				25	26	27	28	29	⓪30	
30																				
JULY							AUGUST							SEPTEMBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1			1	2	3	4	5						1	2
2	3	△4	5	6	7	8	6	7	8	9	10	⓪11	12	3	△4	5	6	7	⓪8	9
9	10	11	12	13	⓪14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16
16	17	18	19	20	21	22	20	21	22	23	24	⓪25	26	17	18	19	20	21	⓪22	23
23	24	25	26	27	⓪28	29	27	28	29	30	31			24	25	26	27	28	29	30
30	31																			
OCTOBER							NOVEMBER							DECEMBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	⓪6	7				1	2	⓪3	4						⓪1	2
8	△9	10	11	12	13	14	5	6	7	8	9	△10	11	3	4	5	6	7	8	9
15	16	17	18	19	⓪20	21	12	13	14	15	16	⓪17	18	10	11	12	13	14	⓪15	16
22	23	24	25	26	27	28	19	20	21	22	△23	24	25	17	△18	19	20	21	22	23
29	30	31					26	27	28	29	30			24	△25	26	27	28	⓪29	30
														31						

### 2023 Bank & Post Office Holidays

\*Consumer Direct Care Network office closures

\***New Year's Day** - Monday, January 2

\***Martin Luther King, Jr. Day** - Monday, January 16

**Presidents Day** - Monday, February 20

\***Memorial Day** - Monday, May 29

\***Juneteenth** - Monday, June 19

\***Independence Day** - Tuesday, July 4

\***Labor Day** - Monday, September 4

**Columbus Day** - Monday, October 9

\***Veterans Day** - Friday, November 10

\***Thanksgiving Day** - Thursday, November 23

\***Christmas Day** - Monday, December 25



Work weeks are Sunday through Saturday. You must submit time daily using Electronic Visit Verification (EVV). Corrections are due by the correction deadline. Late time or time with mistakes may result in late pay. Thank you!

Two Week Pay Period		EVV Time Correction	Pay Date
Start Date	End Date	Deadline	
Sunday	Saturday	Monday	Friday
12/18/2022	12/31/2022	1/2/2023	1/13/2023
1/1/2023	1/14/2023	1/16/2023	1/27/2023
1/15/2023	1/28/2023	1/30/2023	2/10/2023
1/29/2023	2/11/2023	2/13/2023	2/24/2023
2/12/2023	2/25/2023	2/27/2023	3/10/2023
2/26/2023	3/11/2023	3/13/2023	3/24/2023
3/12/2023	3/25/2023	3/27/2023	4/7/2023
3/26/2023	4/8/2023	4/10/2023	4/21/2023
4/9/2023	4/22/2023	4/24/2023	5/5/2023
4/23/2023	5/6/2023	5/8/2023	5/19/2023
5/7/2023	5/20/2023	5/22/2023	6/2/2023
5/21/2023	6/3/2023	6/5/2023	6/16/2023
6/4/2023	6/17/2023	6/19/2023	6/30/2023
6/18/2023	7/1/2023	7/3/2023	7/14/2023
7/2/2023	7/15/2023	7/17/2023	7/28/2023
7/16/2023	7/29/2023	7/31/2023	8/11/2023
7/30/2023	8/12/2023	8/14/2023	8/25/2023
8/13/2023	8/26/2023	8/28/2023	9/8/2023
8/27/2023	9/9/2023	9/11/2023	9/22/2023
9/10/2023	9/23/2023	9/25/2023	10/6/2023
9/24/2023	10/7/2023	10/9/2023	10/20/2023
10/8/2023	10/21/2023	10/23/2023	11/3/2023
10/22/2023	11/4/2023	11/6/2023	11/17/2023
11/5/2023	11/18/2023	11/20/2023	12/1/2023
11/19/2023	12/2/2023	12/4/2023	12/15/2023
12/3/2023	12/16/2023	12/18/2023	12/29/2023
12/17/2023	12/30/2023	1/1/2024	1/12/2024
12/31/2023	1/13/2024	1/15/2024	1/26/2024

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